

CONGREGATION ANSHAI TORAH PRESCHOOL

Registration Form Academic Year 2017-2018

APPLICANT INFORMATION

Family Name _____ Application Date: _____

_____ Synagogue Member _____ Non- Member

Address:		Zip:	Home Telephone:
Mother's Name:		Mother's Home Address:	
Mother's Occupation:	Mother's Employer:	Mother's Employer's Address:	
Mother's Business Telephone:	Mother's Cellular Telephone:	Mother's E-Mail Address:	
Father's Name:		Father's Home Address:	
Father's Occupation:	Father's Employer:	Father's Employer's Address:	
Father's Business Telephone:	Father's Cellular Telephone:	Father's E-Mail Address:	
Emergency Contact Information:			
Name: _____			
Address: _____			
Primary Phone Number: _____		Secondary Phone Number: _____	

Full Name of student _____
Last First Middle Birth Date

Full Name of student _____
Last First Middle Birth Date

Full Name of student _____
Last First Middle Birth Date

RECIPROCAL REQUEST – Please indicate below if you have a request for another child to be in your class. You are limited to one request and it must be reciprocal. We will make every effort to honor the request but cannot guarantee it, as there are many factors in placing children properly.

Child's Name: _____

CONGREGATION ANSHAI TORAH PRESCHOOL

Preschool Selection Form Academic Year 2017-2018

Deposit per student (*Applies to Tuition*): \$500

Deposit must accompany the enrollment packet. The deposit applies to tuition but is non-refundable and non-transferable.

Child's Name _____

Preschool Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

___ Before Care Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

Summer Camp is included in the above tuition Aftercare is included in the above tuition

I would like to add lunch ___ 2 day \$262 ___ 3 day \$390 ___ 4 day \$520 ___ 5 day \$652 \$ _____

Child's Name _____

Preschool Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

___ Before Care Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

Summer Camp is included in the above tuition Aftercare is included in the above tuition

I would like to add lunch ___ 2 day \$262 ___ 3 day \$390 ___ 4 day \$520 ___ 5 day \$652 \$ _____

Child's Name _____

Preschool Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

___ Before Care Tuition (circle choice) 2 day 3 day 4 day 5 day \$ _____

Summer Camp is included in the above tuition Aftercare is included in the above tuition

I would like to add lunch ___ 2 day \$262 ___ 3 day \$390 ___ 4 day \$520 ___ 5 day \$652 \$ _____

PTO Fee \$ 75.00

Record Keeping Fee (\$65.00 - Ten Month Payment Plan Only) \$ _____

Discounts (Applied in this order)

Deposit \$ _____

Sibling discount (must attend CAT preschool): 10% Discount on each additional **Preschool Tuition** \$ _____

New Student Discount: 5% Discount on **Preschool Tuition** the first year of enrollment \$ _____

Cash discount: 3% discount for cash or checks \$ _____

Subtotal \$ _____

Total Due \$ _____

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Financial Commitment / Tuition Agreement Form Academic Year 2017 – 2018

PLEASE INDICATE PAYMENT PLAN: (Must select one option)

Payment Option #1: Pay in Full by July 1, 2017

____ Credit card _____ Cash, check or Bank Draft.

Payment Option # 2:-Semi-Annual (Pay in two equal payments on July 1, 2017 and December 1, 2017)

____ Pre-approved Credit Card Authorization Form _____ Cash, Bank drafts or Postdated checks

Payment Option # 3: Monthly (Pay in 10 equal payments beginning July 2017 and ending April 2018)*

____ Pre-approved Credit Card Authorization Form _____ Cash, Bank drafts or Postdated checks

*Record keeping fee of \$65.00 will be assessed with Payment Option 3.

Initial and sign as directed.

I _____ understand that Congregation Anshai Torah ("CAT") will refund my deposit only if my child is not accepted for enrollment. Tuition payments for siblings are not transferable and non refundable. _____ Initial

Unless I notify CAT in writing prior to May 1, 2017 of my intent to withdraw my child, CAT will reserve a spot for my child for the 2017-2018 school year. Should I withdraw my child for any reason after May 1, 2017, I will be responsible for the immediate payment, in full, of tuition for the entire academic year. _____ Initial

Even if I have selected the Semi annual or Monthly Tuition Payment Options, the entire tuition payment will be immediately due in full and CAT may: (I) charge my credit card for the entire tuition that would be due or (II) otherwise collect from me the entire tuition that would be due.

Initial

Signature of parent (Mother)

Signature of parent (Father)

Early Childhood Director

Date

AUTHORIZATION FOR USE OF CREDIT CARDS

All information must be completed in order to complete authorization.

Name on Card _____

Billing Address _____
Street or PO City ZIP (required)

MC ___ VISA ___ Card Number _____ Security Code _____ Exp Date (required) _____

2017 - 2018 Pre-School Deposit Authorized amount _____ Date to Charge _____

2017 - 2018 Pre-School Tuition & Fees Authorized amount _____ (In Full Semi-Annual Monthly)

Authorized to keep on file for future use Yes ___ No ___ one time use only _____

Signature _____

Applications will not be processed without the required signature.

Congregation Anshai Torah Preschool reserves the right to reverse any credits provided against synagogue membership in the event Preschool tuition is not paid in accordance with the payment terms established for each child. The undersigned agrees to pay the tuition due for the classes requested on the Selection Forms in accordance with the arrangements requested.

Congregation Anshai Torah Preschool reserves the right to refuse admission in the event that the signed party fails to submit completed forms and or fails to meet the financial obligation noted above.

My signature and required initials on this agreement signify that I have thoroughly read and understand the terms of agreement that Congregation Anshai Torah has instituted for the 2017-2018 Preschool program. I understand that I will be liable for all tuition charges agreed to for the entire 2017– 2018 school year. _____

All Congregation Anshai Torah members receive the member rate. Membership must be current as of July 1, 2017 and remain current at all times. This applies to only those current on membership dues.

Congregation Anshai Torah Preschool reserves the right to require prompt evaluation of behavior and/or learning patterns of a child which affect his/her school performance and adjustment. If such evaluation is required, the parent and/or guardian shall arrange, at his/her expense, for this to occur within thirty days of notification from the school. If the evaluation is not performed within this time frame the school reserves the right to terminate this agreement and the financial responsibilities of the child's family will be terminated as of the exit date.

An enrollment conference with the director and/or classroom teacher may be required prior to the child's first day of attendance. Congregation Anshai Torah Preschool reserves the right to determine whether it can accommodate the needs of each individual child and may determine that it cannot provide an appropriate setting for a particular child. In such case, the financial responsibilities of the child's family will be terminated as of the exit date. In the case of a special needs child, the Early Childhood Center reserves the right to require that copies of the child's evaluation and/or the Individual Family Service Plan be forwarded to the director prior to enrollment. This information will be kept confidential by the administrative office and teachers.

Signature of Parent Date